

# ORDER FORM



**SAVE 15%**  
GROUPS OF 2 OR MORE!

## 1. ITEM SELECTION BILL ME IN US DOLLARS (\$)

REGISTRATION TYPE	INDIVIDUAL		GROUPS 2+	
	GBP	USD	GBP	USD
<input type="checkbox"/> GOVERNMENT	£645.00	\$870.75	N/A	N/A
<input type="checkbox"/> PRIVATE SECTOR	£945.00	\$1,275.75	£803.25	\$1,084.39
<input type="checkbox"/> SAVE £50 (ENDS 14 OCT)	£895.00	\$1,208.25	£760.75	\$1,027.00
<input type="checkbox"/> SAVE £150 (ENDS 31 AUG)	£795.00	\$1,073.25	£675.50	\$911.93
<input type="checkbox"/> SAVE £300 (LIMITED)	£645.00	\$870.75	N/A	N/A

**INCLUDED WITH YOUR TICKET:** drinks reception, lunches, refreshment breaks and access to sessions & conference app.

Above rates are subject to 20% VAT. If your business' place of belonging is in the UK and you have a UK VAT registration number OffshoreAlert does not charge you VAT. Instead, a 'reverse charge', also known as a 'tax shift', applies for this transaction and you are responsible for accounting for, and claiming back, the VAT.

UK VAT Registration Number: \_\_\_\_\_

## 2. DELEGATE DETAILS

Mr. / Mrs. / Ms. / Dr.: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

## 3. PAYMENT DETAILS (Select preferred method of payment)

**Wire Transfer**

**Credit Card:** MasterCard / Visa / AMEX

Credit Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ CID: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Signature: \_\_\_\_\_

## 4 Easy Ways to REGISTER

WEB [offshorealertconference.com](http://offshorealertconference.com)  
CALL 866-592-6397 (US) +1 (305) 600-2505 (Int'l)  
EMAIL [events@offshorealert.com](mailto:events@offshorealert.com)  
FAX +1 (305) 372-8724

### RETURN COMPLETED FORM TO:

Naomi Comerford, Dir. Sales & Marketing,  
OffshoreAlert

PHONE: +1 305-600-2505  
FAX: +1 305-372-8724  
EMAIL: [ncomerford@offshorealert.com](mailto:ncomerford@offshorealert.com)

## 5th Annual OffshoreAlert Conference Europe

<http://www.offshorealert.com/conference/london>

DATE: 14-15 November 2016  
VENUE: Grange St. Paul's Hotel  
10 Godliman Street  
London, EC4V 5AJ

The Grange St. Paul's is a luxury 5-Star hotel, nestled beside St. Paul's Cathedral in London's bustling business district. An allocation of bedrooms for £149.00 for 13 November and £229.00 per night thereafter is being held for delegates at a negotiated rate until 13 October 2016. Free breakfast & Wifi is included. Reservations: +44 207 074 1000, Reference Group Code: CG17157556 - OffshoreAlert London Conference.

### CONTINUING EDUCATION

The OffshoreAlert Conference may qualify for Professional Development Hours. Please contact OffshoreAlert for further information on claiming your CPD points and certificate of completion.



# TERMS & CONDITIONS

## HOW TO REGISTER

Online: <http://www.cvent.com/d/sfqbd9/4W>  
Call: +1 305-600-2505

## GROUP DISCOUNTS

A 15% group discounts is available for two or more bookings from one company booked together as a group.

## GOVERNMENT / PUBLIC SECTOR DISCOUNTS

OffshoreAlert offers reduced rates of £645 to individuals who are employed by any government agency or body.

## ACCOMMODATION

Venue: Grange St. Paul's Hotel  
10 Godliman Street  
London, EC4V 5AJ

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## FEES

The standard fee for attending OffshoreAlert's Conference is outlined on the Registration form. This includes the cocktail receptions, luncheon and refreshments, entrance to all sessions & the exhibitor hall, certificate of attendance on request, and the digital conference documentation and materials submitted by the speakers. You may enclose payment with your online registration or we will send an invoice upon request. Payment is due within 30 days of registering or by the promotional rate deadline, whichever comes first. If registering within 30 days of the event, payment is due immediately. Payments can be made by check, wire transfer, Visa, MasterCard, Discover or American Express. Please make all checks payable to "KYC News, Inc." and write the name of the delegate(s) on the face of the check. If payment has not been received prior to registration the morning of the conference, a credit card hold will be required. All bookings are subject to terms and conditions and your booking

will be taken as acceptance of these.

## COMPLAINT RESOLUTION POLICY

For more information regarding administrative policies such as complaint and refund, please contact our offices at +1 305-372-6296.

## CANCELLATION POLICY

For cancellations received in writing prior to 3 October 2016 a refund will be made of any ticket fee paid by the attendee less a 10% administration charge. Cancellations received after 3 October 2016 will incur a charge of 50% of the total cost of their booking. Cancellations received after 1 November 2016 will incur a charge of 100% of the total cost of the booking. In the case of a group booking of two, should a delegate/s cancel, OffshoreAlert reserves the right to charge the difference between the group rate and standard rates. If an attendee fails to attend (without prior written cancellation) no refund will be offered.

If OffshoreAlert cancels the event, OffshoreAlert is not responsible for any airfare, hotel or other costs incurred by the registrants. Speakers and sessions are subject to change without notice.

## SUBSTITUTIONS

Substitution of one attendee for another will be accepted without charge at any time but must be supported by a fully completed Registration Form. Please notify OffshoreAlert by emailing [events@offshorealert.com](mailto:events@offshorealert.com) as early as possible if this is the case.

## SPONSORED EVENTS AND TABLE TOP EXHIBITS

Are you looking for a creative way to reach top-level decision-makers? Why not consider sponsoring a luncheon, cocktail party or refreshment break? Maybe you're looking for the perfect forum to showcase your products and services. For more information on sponsorship or exhibition opportunities, please contact Lina Kravitz at +1 305-600-2504 or email: [lkravitz@offshorealert.com](mailto:lkravitz@offshorealert.com)